

HR CONNECT CLUB

Member Services

A SENCE Initiative



HR EXPERTISE. SHARED RESOURCES. LIMITLESS POSSIBILITIES

We are excited to introduce our newest initiative designed exclusively for small business owners like you: HR Connect Club. The HR Connect Club is an innovative program aimed at bringing together a community of small business owners who understand the importance of effective HR practices but may face resource constraints. By joining forces, we can collectively share the costs of professional HR services and provide unparalleled support to help you save time, effort, and money.

As a member of the HR Business Club, you will gain access to a comprehensive suite of HR services tailored specifically to the needs of small businesses. Here's a glimpse of what you can expect:

1. **Payroll Management:** Our experienced team will handle the complexities of payroll processing, ensuring accurate calculations, tax compliance, and timely payment, so you can focus on growing your business.
2. **Recruitment and Hiring Support:** Finding the right talent is crucial for your success. We will lend a helping hand with job postings using our platform and reaching a wider group of candidates. We will screen the candidates and send them to you to conduct your interviews. **Please note** that this service does not include, interview coordination, interviews and background checks. However if you require the full recruitment service, you will be charged for that.
3. **HR Compliance Guidance:** Stay up to date with labor laws and regulations. Our experts will provide guidance on compliance requirements, assist with policy implementation, and conduct compliance audits, where needed, to mitigate potential risks.
4. **Employee Handbook Development:** Establish a strong foundation with a well-crafted employee handbook. We will provide you with the support you need in creating policies, procedures, and expectations that align with your company culture and protect your interests.
5. **Performance Management:** Foster a high-performance culture with our guidance on performance evaluation systems, performance reviews, and constructive feedback techniques. Enhance employee engagement and development through effective performance management strategies.
6. **Employee Relations Support:** Managing employee relations can be complex. We're here to help you navigate conflicts, disciplinary actions, and grievance procedures, fostering a positive work environment where everyone can thrive.
7. **Training and Development:** Invest in your employees' growth with our assistance in identifying training needs, designing programs, and delivering impactful training sessions. Empower your team with the skills they need to excel.
8. **HR Technology and Systems:** Streamline your HR processes with HR software and systems, provided by our partners. From applicant tracking to time and attendance management, we'll guide you towards efficient and modern HR solutions. Once you become a member, you are eligible to set up your business on the software.

9. **HR Consultation:** Our experienced HR professionals are ready to provide personalized advice and consultation on strategic HR planning, organizational development, and talent management, ensuring you make informed decisions.
10. **Dedicated HR staff:** You may also request a dedicated HR Staff for your Business for an additional fee. To qualify for this service you must have 30 staff or more.

Beyond these comprehensive services, the HR Connect Club will also provide a platform for networking, knowledge sharing, and learning from fellow small business owners. You'll have the opportunity to engage in exclusive events, educational resources, and collaborative discussions to enhance your HR expertise.

MEMBERSHIP FEES

At the HR Connect Club, we understand that effective HR support is essential for the growth and success of any organisation. To ensure accessibility for businesses of all sizes, we are pleased to offer a simple and cost-effective pricing structure:

Pricing Structure:

- N7,500 per employee per month for all HR services.

This fee covers a wide range of HR solutions tailored to your business needs, including payroll management, employee benefits administration, recruitment support, compliance guidance, performance management, employee relations, training and development, HR technology, and HR consultation. With our comprehensive services, you can focus on your core business while having peace of mind knowing that your HR needs are expertly managed.

In addition, we are delighted to offer a **15% discount for organizations with more than 30 employees and a cap of N375,000 monthly for larger organisation irrespective of staff numbers.** We recognise the unique requirements of larger businesses and aim to provide even greater cost savings for your membership.

HOW TO JOIN

Joining the HR Business Club is easy! **First you must have a minimum of 5 employees to join the club.** Once you have met the 5 employee qualification, simply contact our dedicated HR team or fill out the membership application form on our website www.senceworld.com. We will guide you through the process and provide you with all the information you need to get started.

We believe that by coming together, we can amplify our impact and drive business success. As a member of the HR Connect Club, you will have the support you need to navigate the ever-evolving HR landscape while saving costs and increasing efficiency.